Board Action Matrix
As at 30 October 2014

Item	Date	Issue	Action	Owner	Due	Status
BM240	15/05/14	Passenger priorities	Circulate the results of the Passenger Priorities research, including FGW and WAG boosts	IW	September 2014	**Keith Bailey to report during Board Meeting on Wednesday 10 September. Complete. Delete.**
BM 241	15/05/14	Passenger Focus's new 'roads' remit	Provide a clear picture of our work plan relating to roads	AS	June 2104	**The Board to be presented with a substantive paper at the October Members Event. Complete. Delete..**
BM242	10/09/14	Board finance report	Clarify the status of figures provided in the report	AS	Nov 2014	**Out of meeting. Complete. Delete.**
BM 243	10/09/14	The fairness and consistency of audits across the DfT family	To request information on the internal audit gradings received by other DfT organisations	ML	January 2015	**Not possible. Other audit reports / opinions confidential. Complete. Delete.**
BM 244	10/09/14	Establishing task forces to consider policy issues in more depth	To produce a timetable for meetings of the various task forces	JC	October 2014	**Complete. Delete.**

BM 245	10/09/14	Establishing task forces to consider policy issues in more depth	To produce terms of reference for the various task forces.	JC	October 2014	**Work in progress. Also see agenda item 10.**
BM 246	10/09/14	Establishing thematic champions	To add ML and DM to the documentation on thematic champions	JC	September 2014	**Complete, delete**
BM 247	10/09/14	Difficulties in laying accounts due to position in the NAO's audit cycle	To liaise with the NAO in order to ensure that accounts could be laid in a timely manner in future.	ML	November 2014	**Discussed and agreed at October ARAC. Complete. Delete.**
BM 248	10/09/14	The tendering of Passenger Focus's ICT contract	To provide Board members with a written note on the status of tendering process for the ICT contract	AS	September 2014	**Out of meeting. Complete, delete. Also see agenda item 13**